

CHARTER DEFENSE ACQUISITION UNIVERSITY BOARD OF VISITORS

- A. Official Designation: The Committee shall be known as the Defense Acquisition University Board of Visitors (hereafter referred to as the Board).
- B. Objectives and Scope of Activities: The Board, under the provisions of the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended), shall provide the Secretary of Defense, through the Under Secretary of Defense (Acquisition, Technology & Logistics) and the President, Defense Acquisition University, independent advice and recommendations on organization management, curricula, methods of instruction, facilities and other matters of interest to the Defense Acquisition University. The Under Secretary of Defense (Acquisition, Technology & Logistics) or designated representative may act upon the Board's advice and recommendations.
- C. Board Membership: The Board shall be composed of not more than 16 members, who are eminent authorities in academia, business, and the defense industry. Board Members appointed by the Secretary of Defense, who are not federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109.

Board Members shall be appointed on an annual basis by the Secretary of Defense, and shall, with the exception of travel and per diem for official travel, serve without compensation. The Under Secretary of Defense (Acquisition, Technology & Logistics) or designated representative shall select the Board's Chairperson from the total Board Membership, and this individual shall serve at the discretion of the Under Secretary of Defense (Acquisition, Technology & Logistics) or designated representative.

In addition, the Under Secretary of Defense (Acquisition, Technology & Logistics) or designated representative may invite other distinguished Government officers to serve as non-voting observers of the Board, and appoint consultants, with special expertise, to assist the Board on an ad hoc basis.

- D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Board meetings is three per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. In addition, the Designated Federal Officer shall attend all Board and subcommittee meetings.

The Board shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or working groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, the Sunshine in the Government Act of 1976 (5 U.S.C. § 552b, as amended), and other appropriate federal regulations.

Such subcommittees or workgroups shall not work independently of the chartered Board, and shall report all their recommendations and advice to the Board for full deliberation and discussion.

Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Board nor can they report directly to the Department of Defense or any federal officers or employees who are not Board Members.

- E. Duration of the Board: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the Under Secretary of Defense (Acquisition, Technology & Logistics) and the President of the Defense Acquisition University, shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of 5 U.S.C., Appendix, as amended.
- G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date of this Charter is filed, whichever is sooner, unless the Secretary of Defense extends it.
- H. Operating Costs: It is estimated that the operating costs, to include travel costs and contract support, for this Board is \$40,000.00. The estimated personnel cost to the Department of Defense is 0.6 full-time equivalents (FTEs).
- I. Recordkeeping: The records of the Board and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
- J. Charter Filed: February 21, 2008